

Message

From: Mutter, Andrew [mutter.andrew@epa.gov]
Sent: 12/17/2020 7:19:16 PM
To: Thomas, Deb [thomas.debrah@epa.gov]; Wood, MelanieL [Wood.MelanieL@epa.gov]; McIntosh, Karen [McIntosh.Karen@epa.gov]
Subject: RE: Draft Holiday message

I'll ask Whitney to modify. I believe she was the original designer.

Best regards,

Andrew

Andrew Mutter

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From: Thomas, Deb <thomas.debrah@epa.gov>
Sent: Thursday, December 17, 2020 12:14 PM
To: Wood, MelanieL <Wood.MelanieL@epa.gov>; McIntosh, Karen <McIntosh.Karen@epa.gov>
Cc: Mutter, Andrew <mutter.andrew@epa.gov>
Subject: RE: Draft Holiday message

Can the banner be easily modified to reflect "Acting Regional Administrator"? If so, please send the revised jpg file to me as I have another message I will be sending at 4:00p. Deb

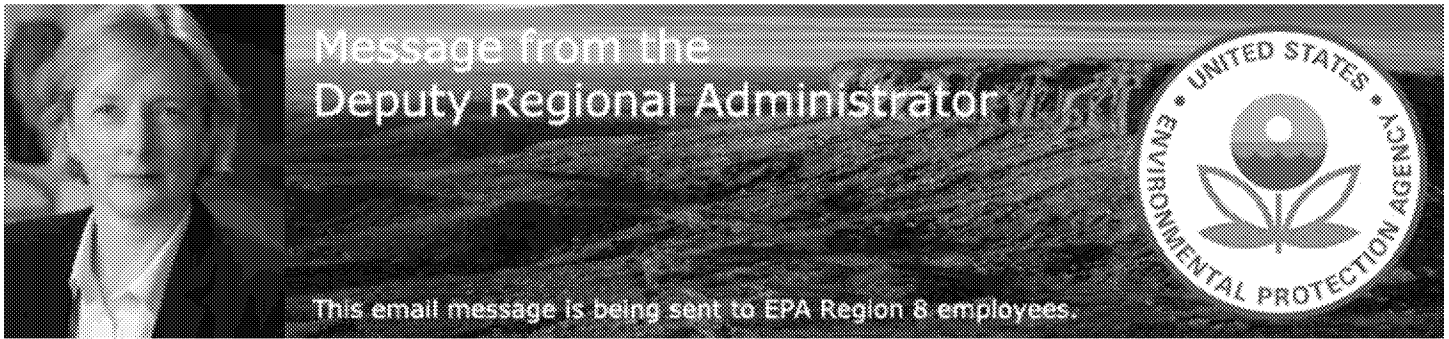
From: Wood, MelanieL <Wood.MelanieL@epa.gov>
Sent: Thursday, December 17, 2020 9:57 AM
To: Thomas, Deb <thomas.debrah@epa.gov>
Cc: McIntosh, Karen <McIntosh.Karen@epa.gov>
Subject: Draft Holiday message

Hi Deb —

I had Karen put on your banner. Please let us know if you want to have edits.

Thanks,

Melanie



Region 8 Colleagues,

In recognition of the upcoming Christmas Holiday, President Trump has issued an executive order granting all federal employees a holiday on December 24, 2020. I hope this additional day give all of you some extra time to spend with your loved ones.

To all of you, I wanted to wish you and your family a wonderful winter holiday season.

Have a safe and happy holiday!

Deb Thomas
Acting Regional Administrator